MINUTES OF THE MEETING
OF THE
BOARD OF DIRECTORS
OF
PHOENIX BIOINFORMATICS CORPORATION

A meeting of the Board of Directors (BOD) of Phoenix Bioinformatics Corporation was held on May 15, 2026 at 8:30 am, Pacific Daylight Time, via Zoom, upon notice duly given. This was the second of two sessions comprising the Spring Board Meeting; the first session was held on May 8, 2026. The following directors, constituting a quorum for the transaction of business, were present via Zoom: Debbie Alexander, Rebecca Bryant, Jennifer Gibson, Hilmar Lapp, Mathew Lau, Christine Orr, Nicholas Provart, and Josh Young. Tanya Berardini, Amina Khababa, and Xingguo Chen were present at the invitation of the Board. Kevin Smith sent apologies. Hilmar Lapp chaired the meeting, and Debbie Alexander, as the Secretary of the Corporation, acted as secretary of the meeting.

The Chairperson called the meeting to order at 8:30 am Pacific Daylight Time. The Directors proceeded to the first order of business.

Opening

Hilmar opened the meeting, welcoming the Directors to session two.

Executive Director's Report

Josh provided an organizational update, including a staffing change on the technical team and ongoing recruitment efforts, and noted a brief payroll processing delay; Josh and Connie will evaluate payroll provider options going forward. Josh also reported on the communications contractor engagement, including social media strategy and audience engagement trends. The Board discussed the goals and renewal criteria for the engagement, which will be revisited ahead of its next contract term.

Board Terms and Elections

Josh led a discussion on moving Board member terms from two years to three years, with staggered cohorts to reduce the risk of a large share of the Board turning over in any single year. Christine offered to help draft revised bylaw language for the Board's review. Hilmar made a motion to begin a formal process to move Board member terms from two years to three years; Mathew seconded, and the Board voted unanimously in favor. The Board agreed to hold a meeting in August 2026 to consider and vote on the bylaw amendment, on any directors standing for a two-year term in the interim, and on directors opting for a three-year term going forward. The 2026 Board member elections were accordingly deferred to the August meeting. As a reminder, there are no term limits for Board service.

TAIR Overview and Deep Dive

Tanya presented an overview and deep dive on The Arabidopsis Information Resource (TAIR), covering its history, its role as the continuously curated, community-supported database of record for Arabidopsis gene function, its curation process and team, its growing international subscriber and user base, and recent milestones including the TAIR12 community reannotation project. Tanya also shared plans for continued platform development, including a cautious, staff-supervised introduction of AI tools to support curation and a new user-facing chatbot. The Board enjoyed the presentation and asked questions to better understand TAIR's curation workflow, subscriber base, and future plans.

Technology Team Presentation

Xingguo presented the Technology team's 2026 roadmap and progress, covering cost optimization efforts, system administration improvements, AI-powered productivity tools, and continued enhancement of the TAIR3 platform, including an agentic chatbot pilot and progress on the TAIR12 data load. He reported that several initiatives — including AWS cost optimization, the JIRA migration, and SSL renewal automation — are complete, with meaningful cost savings achieved, and that the team is actively hiring to address bandwidth constraints. The Board engaged with the presentation and asked questions to better understand the team's progress and plans.

Close of Session and All Other Business

Hilmar closed the session. There was no further business.

Approval of Previous Meeting's Minutes

Approval of the minutes of the Meeting of the Board of Directors held on December 18, 2025. All Directors on the call approved the meeting minutes and the Secretary was directed to certify the minutes and have them, so certified, inserted in the corporation's minute book.

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 11:00 am, Pacific Daylight Time.

Respectfully submitted,

Debbie Alexander, Secretary